

SCUBA DIVING OPERATOR - E3 (5b) ACCREDITATION SELF-ASSESSMENT



Entity Assessed
Name of Representative
Position held by Representative
Date of Assessment

VANUATU TOURISM OPERATORS MINIMUM STANDARDS			
✓/ ✘	Item	DoT Requirement 2015	
A. LEGAL/OPERATIONAL REQUIREMENTS			
	A1	Mandatory	Must have a valid Business Licence to operate (obtained once Tourism Permit issued)
	A2	Mandatory	All boat operations must operate in accordance with the Ports and Harbour Authority regulations.
	A3	Mandatory	Must have public liability insurance cover
B. ASSOCIATION			
	B1	Mandatory	Must be a member of a Tourism Association recognised by the Tourism Standards Committee
C. IDENTIFICATION			
	C1	Mandatory	A list of all dive Instructors/Masters should be displayed at the tour operation centre and must have the following information: <ul style="list-style-type: none"> • Full name of Instructor (as shown on birth certificate) • Full name of business (as known to tourists) • Dive certification i.e. PADI/SSI/NAUI • Dive instructor's level of certification/qualification
D. COMMUNICATION			
	D1	Mandatory	Operations must be able to cater to English and/or French speaking tourists
	D2	Mandatory	Must have good communication skills (for instruction purposes)
E. DIVE LEADERS RESPONSIBILITIES			
	E1	Mandatory	Must assess the skills and abilities of each diver before the tour.
	E2	Mandatory	Must prevent any diver from participating if they fail their risk assessment test.
	E3	Mandatory	Must inform divers of the local laws, regulations and rules of behaviour during the dive tour.
F. SERVICE / ENVIRONMENT			
	F1	By 2016	Must have a Customer Code of Conduct on board at all times.
	F2	Mandatory	Must ensure all activity avoids damage to coral or the seabed and respects and protects the aquatic environment
	F3	Mandatory	Must have appropriate visible business signage on site
	F4	Mandatory	Tour and safety briefing must be carried out before and during the tour
G. SAFETY & SECURITY REQUIREMENTS			
	G1	Mandatory	Must have adequate communication equipment, including contact numbers for emergency and evacuation services
	G2	Mandatory	Must have enough oxygen for the tourist to return from their further dive site or to an oxygen supply site
	G3	Mandatory	Well stocked first aid kit available in all boats
	G4	Mandatory	All tanks should be tested (visual and pressure) every three (3) years
	G5	Mandatory	All dive leaders and their assistants must meet training facility standards i.e. PADI/SSI/NAUI or any other approved facility recognised by VSOA
	G6	Mandatory	All professional instructors, dive masters and guides must have relevant insurance
	G7	Mandatory	All rental regulators must include a spare second stage, operational contents and depth gauge or diver computer

G8	Mandatory	All rental BCDs must have an efficient power inflator with no leaks and have an operational dump mechanism
G9	Mandatory	Air quality must be tested annually (record must be available)
G10	Mandatory	Each guided scuba tour group should not exceed standards agreed by the Association, i.e. maximum number of divers per tour
G11	Mandatory	Must have a copy of, and understand and follow, the Vanuatu Code of Practice for Decompression Diving
G12	Mandatory	Must have written rescue procedures for underwater, in-water and surface emergencies
G13	Mandatory	Must have diver recall procedures
G14	Mandatory	Must have evacuation procedures
G15	Mandatory	All dive guides must have training in first aid, CPR and oxygen administration and a six (6) monthly refresher training schedule
G16	Mandatory	Must have safe and easily accessible entry and exit routes
G17	Mandatory	Must have a log of all divers in and out of the water, and details of dive profiles must be kept for no less than six months after the dive

Signature of Representative _____

(By signing, I agree that the DoT may conduct spot checks)