

LAND ADVENTURE TOUR OPERATOR - E3 (6a)
ACCREDITATION SELF-ASSESSMENT



Entity Assessed _____

Name of Representative _____

Position held by Representative _____

Date of Assessment _____

VANUATU TOURISM OPERATORS MINIMUM STANDARDS			
✓ / ✗	Item	DoT Requirement 2015	
A. LEGAL/OPERATIONAL REQUIREMENTS			
	A1	Mandatory	Must have a valid Business Licence to operate (obtained once Tourism Permit issued)
	A2	Mandatory	Must have public liability insurance cover
	A3	By 2016	Must follow relevant internationally recognised standards and be certified by an agency recognised by the DoT (applicable for high risk activities)
B. ASSOCIATION			
	B1	Mandatory	Must be a Member of a Tourism Association recognised by the Tourism Standards Committee
C. IDENTIFICATION			
	C1	Mandatory	Must have appropriate visible business signage
	C2	Mandatory	A list of tour guides must have the following information and should be displayed at the tour operation centre: <ul style="list-style-type: none"> • Full name of tour guide (as shown on birth certificate) • Full name of business (as known to tourists)
D. COMMUNICATION			
	D1	Mandatory	Operations must be able to cater to English and/or French speaking tourists
E. OPERATIONAL & SAFETY REQUIREMENTS			
	E1	Mandatory	Must have a safety briefing before commencing activity
	E2	Mandatory	Must have a telephone/mobile phone (with credit) along with promedic's contact number programmed in it.
	E3	Mandatory	Well stocked first aid kit available at all times
	E4	By 2016	Must have evacuation procedures
	E5	By 2016	Must ensure a full time staff or owner has completed recommended tour guiding course recommended by the DoT
	E6	By 2016	Tour guides must have attained a life saving skills and first aid certificate (offered by a training provider recommended by the DoT)
	E7	Mandatory	Must have safe and easily accessible entry and exit routes
	E8	By 2016	Must have risk assessment
F. ENVIRONMENT & SANITATION			
	F1	Mandatory	Must ensure rubbish is disposed of appropriately
G BATHROOMS & TOILET			
	G1	Mandatory	Clean water must be available
	G2	Mandatory	Must have flushing toilet with septic system or proper composting toilet
	G3	Mandatory	Must provide toilet paper holder or dispenser
	G4	Mandatory	Bin provided
	G5	Mandatory	Extra toilet paper roll provided
	G6	Mandatory	Toilet brush with holder provided

Signature of Representative _____
(By signing, I agree that the DoT may conduct spot checks)